Vanderbilt University
Dormitories

Vanderbilt University is prepared to furnish homes for a large proportion of its students. Theological students have quarters provided for them in Wesley Hall. Dental students can secure furnished rooms in the new Dental Building on Vauxhall Street, while students of all departments are allowed to rent rooms in the general dormitories on the campus, consisting of West Side Row and Kissam Hall. Special information with regard to the dormitories of the Biblical and Dental departments will be found in the catalogue of these two departments. This pamphlet sets forth detailed information with regard to the general dormitories on the campus.

West Side Row is a group of six brick cottages situated on the western side of the campus, each cottage containing four rooms on the first floor and four on the second. These rooms are about fifteen feet square and are sufficiently large to accommodate two students. They are all heated by steam and lighted by electricity.

Kissam Hall is an elegant building recently erected through the generosity of Mr. Wm. K. Vanderbilt. It is built of brick and stone, five stories high, with accommodations for two hundred students. Most of the rooms are arranged in suites of three rooms for two students. In this way two students have a common study but separate bedrooms. In addition to the suites,
some separate rooms are provided fourteen feet square, sufficiently large to accommodate two students if desired, though especially designed for one. All rooms in this building are heated by steam and lighted with electricity. In this building a commodious dining hall is provided, and table board is furnished to the occupants of West Side Row and Kissam Hall at about ten dollars per month.

The rental per room in West Side Row is thirty-five dollars for the school year of nine months. In Kissam Hall the rental for the same period is thirty-five dollars for separate rooms, and fifty dollars for suites, as above described. Room furniture, which must be supplied by the student, costs from six dollars to fifteen dollars. Prices quoted cover rental from four days before the opening of the session until the close of commencement week about June 20. No student will be assigned to any room until he shall have paid five dollars on his rent. This advance payment may be made as early as June 1st. It will be credited on the first payment of rent due on taking possession of room at the opening of the school year. Room rent is due and must be paid in three installments as follows: one-half on entering the university and receiving the keys to room; one-fourth, December 1st, following; and one-fourth February 1st.

The rooms in West Side Row are provided with one sixteen-candle power electric drop light; the separate rooms in Kissam Hall with two sixteen-candle power electric drop lights, and the suites with four sixteen-candle power electric lights. The University does not furnish electric lamps. These must be provided by the students, and cost about twenty cents
apiece. Radiators furnishing steam heat are placed in every room, except the small individual bedrooms of suites, which are sufficiently warmed by heat from the studies. Public hallways and bathrooms are lighted and heated. Baths, both tub and shower, with hot and cold water, are furnished in Wesley Hall, Kissam Hall, and in the gymnasium building. All of these are open to occupants of the dormitories. The charges for heat and light, including light and heat for public hallways, etc., and for baths, are as follows: separate rooms in West Side Row or Kissam Hall, twenty-five dollars per school year; suites in Kissam Hall, thirty-five dollars per school year.

If desired, students will be provided with lights of higher candle power at the rate of two dollars and fifty cents per school year for each additional sixteen-candle power. In case one student wishes to occupy a room alone he will be charged a rental of twenty-five dollars and twenty dollars for light, heat, and baths. The following summary exhibits the charges above mentioned:

<table>
<thead>
<tr>
<th>Room for one student</th>
<th>Room for two students</th>
<th>Suite for two students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental ............. $25.00</td>
<td>$35.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Light, heat, baths, etc. ............. 20.00</td>
<td>25.00</td>
<td>35.00</td>
</tr>
<tr>
<td>Total ............. $45.00</td>
<td>$60.00</td>
<td>$85.00</td>
</tr>
<tr>
<td>Charge per student $45.00</td>
<td>$30.00</td>
<td>$42.50</td>
</tr>
</tbody>
</table>

The charges for light and heat are due, and must be paid at the same time and in the same proportion as the charges for room rent, namely: one-half on entering, one-fourth December 1st,
and one-fourth February 1st. Students who remain in the dormitories during only the first term, or a part thereof, will be required to make the payments due on entering and on December 1st, but will be excused from the payment due February 1st; that is to say, the rental for rooms and the charge for light and heat during the first term or a part thereof, is seventy-five per cent of the total charge for the school year. Students who enter the University February 1st or later for the second term's work will be given places in the dormitories provided vacancies exist, on payment in advance of one-half the charges for rent, heat, light, etc., for the whole school year.

No rooms will be leased on other terms or conditions or for any other rates than those specified. No claims, therefore, can be entertained for refunding rental or heat and light charges except in accord with the statement above made.

Students who desire to remain in their rooms during the summer vacation must secure permission to do so and pay in advance a rental of one dollar per week for separate rooms in Kissam Hall, Wesley Hall, or on West Side Row, or one dollar and fifty cents per week for suites in Kissam Hall. These prices cover room rent, light, and bath privileges.

No sub-letting of rooms is allowed at any time.

No change of rooms is allowed except with the permission of the Bursar. Students desiring to change quarters must, therefore, report at the Bursar's office and secure permission to do so before such change is made.

All damage to rooms must be paid for by the occupants.

Single rooms and suites are not intended for more than two students, and in no case will a
larger number be allowed to occupy either room or suite.

Leases for the college year will be made at any time after June 1st. No student has any claim to room or place until he has made application for the same at the Bursar’s office and deposited $5.00 for same. Applicants will be given choice of vacant places in the order of application and payment of deposit. This deposit of $5.00 will be credited on the first payment of room rent due at the opening of the school year. If the applicant should find it impossible to attend the University, the $5.00 deposit will be refunded, provided the room is released and notification given one week before the opening of school.

Dining clubs are carried on under student management in Wesley Hall and Kissam Hall, where table board is furnished at cost, or about $10.00 a month. Students are required to take their meals with the club where their rooms are located, unless especially allowed by the Chancellor to make other arrangements; in which case they must pay the club an extra fee of one dollar per month for care of room and incidental expenses. The plan of organization for the West Side Association is published herewith.

Plan for Carrying on West Side Association

(1) All persons connected with the University who room in Kissam Hall or on West Side Row shall constitute an Association which shall be known as the West Side Association.

(2) The officers of the Association shall be a president, vice-president, a secretary and treasurer and a board of directors, consisting of
the three officers above named, *ex officio*, and six others. Of the nine directors, four are required to be chosen from the retiring board.

(3) The officers, exclusive of the treasurer, shall be chosen by the Association at large. The officers shall serve for one year from Commencement day following their election. Vacancies in the board of directors shall be filled by the directors by ballot.

(4) A regular meeting of the Association shall be held once each year on or about the first Saturday in April. At this meeting, nominations shall be made for officers of the Association for the next academic year. Two weeks before the annual meeting, the president shall appoint a nominating committee, consisting of three members, all of whom expect to leave the University finally at the end of the session; the appointment of this committee does not prevent other nominations at the annual meeting by any member of the Association. The election of officers shall be held within two weeks after the annual meeting, by ballot, under the supervision of the board of directors.

(5) The board of directors shall have general control and management of the business and interests of the Association. They shall regulate the bill of fare, making due provision always for repairs, improvements, and maintenance of stock. A sinking fund shall be maintained for the purpose of meeting annual expenditures in the way of equipment. The amount to be thus set apart shall be determined by the board of directors. The sinking fund shall be deposited with the Bursar of the University and shall be drawn upon by the treasurer of the Association only with the approval of the Chancellor. The
board of directors shall establish rules for preserving order and have the power of enforcing the same; they shall have the right to suspend or expel members from privileges of the dining room whenever in their judgment the welfare of the Association demands it. They shall hold at least one regular meeting in each calendar month of the academic year, and such other meetings as the president may call.

(6) The board of trust shall appoint the treasurer and the steward or matron, out of a list of eligible candidates to be furnished, if possible, before May first by the board of directors. The treasurer and steward, or matron, may be dismissed on reasonable notice at the request of two-thirds of the directors of the Association.

(7) The treasurer shall collect all dues of the club and pay all bills, keeping proper vouchers for all payments. His books must be kept in a neat and orderly manner and all his accounts must be audited by the board of directors, or by some one appointed by them, three times yearly, in December, March and June. The treasurer shall make to the directors a monthly report of all the receipts and expenditures of the Association, and a copy of each report must be presented at the same time to the Chancellor. The treasurer's books shall at all times be open to the inspection of the board of directors and to that of the Chancellor and Bursar of the University. He shall give bond for the faithful discharge of his duty in such sum as the board of directors may determine. His salary shall be fixed by the board of directors.

(8) The steward or matron shall make purchase of provisions for the Association, shall
employ and direct all employees, and shall have the general care of the Hall and the Row, under the general direction of the board of directors. The salary of the steward or matron shall be fixed by the board of directors.

(9) The board of trust reserve to themselves the right to make alterations in this scheme at any time upon notice to the president and directors of at least one month.

Form of Contract

The following is a contract between Vanderbilt University, party of the first part, and the undersigned, party of the second part: I hereby engage room No. .......... in ................, under the terms, conditions, etc., governing the rental of rooms to students by Vanderbilt University, and I bind myself to pay or cause to be paid to the Bursar of Vanderbilt University, the entire rent, including heat, light, etc., amounting to $................., for the college year beginning September ............, 190......, and ending June ............, 190......

It is a part of this agreement that I shall be held responsible for all damage or defacement of such room or its furniture, ordinary wear excepted; also that disuse of the room by me on account of illness or for any other cause does not impair the obligation of this contract.

Signed,

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..................................................

This ...... day of ........................, 190......